

# Retrofit Your Home programme

## Ratepayer Application form



### Introduction

By completing this application and attached agreement, you are applying to the Auckland Council for assistance through the Retrofit Your Home (RYH) programme, to install the RYH solution(s) that are approved by the council for use within the programme and that have been specified for your property. As such, and for the purposes of this agreement, a RYH solution includes any work undertaken to improve the environmental or operational performance of a residential dwelling through installing or utilising any of the Auckland Council approved products and services made available through the RYH programme.

### Eligibility

To be eligible for this assistance all of the following must apply:

1. The property is located within the boundaries of the Auckland Council.
2. The house was constructed prior to 1 January 2000.
3. The RYH Solution(s) you have selected, and the suppliers of those Solutions, are approved for inclusion in the Auckland Council RYH Programme.
4. You are the legal owner(s), and ratepayer(s), of the property, and
5. All rates are up-to-date and there have been no arrears of payments within the previous three years.

Please note that a credit check may be required before Auckland Council proceeds with your application. By signing this form, you are agreeing to allow Auckland Council to undertake such a check. Auckland Council may also perform a title search as part of its approval process. For the avoidance of doubt, Auckland Council reserves all rights to approve or reject any application for any reason whatsoever. No legal or other obligations will arise between Auckland Council and the homeowner until the Ratepayer Agreement has been signed by both parties.

### Applicant details

Name(s): (Provide the full names of all registered owners of the property)

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Address of property:

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Daytime contact number:

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Email address:

Property valuation reference or rates account number:

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### Cost and funding of proposed solution(s)

#### Attach to this application:

- A signed copy of your selected quote(s) for installation of the RYH solution(s) in respect of which assistance is sought.

## Summary of the scheme

The amount of the assistance available from the Auckland Council is limited to the quoted cost of the solution(s), less any ECCA grant that maybe available for the particular solution(s), up to a maximum of \$5,000 inclusive of GST.

Auckland Council will contract with the approved supplier(s) to install the Retrofit Your Home solution(s) up to the amount of financial assistance approved and will pay the approved supplier directly for the work done under that contract.

If the total cost of the Solution(s) is in excess of the financial assistance available from Auckland Council and ECCA you will need to contract directly with the approved supplier(s) for completion of installation and pay for the balance of the cost of that work.

Auckland Council will recover the approved financial assistance by means of a targeted rate levied against the property under the Local Government (Rating) Act 2002. The rate will be levied over a period of 9 years commencing from 1 July 2014 and will include provision for early repayment in the event you wish to pay the amount back more quickly. The council will charge interest on the outstanding amount at the rate of the council's cost of borrowing plus a small margin to cover administration fees. The interest will start accruing from the date the supplier is paid by the council. The ratepayer is encouraged to make payments to reduce the balance prior to 1 July 2014 to reduce the amount of interest charged on the outstanding balance.

At the date of this agreement Auckland Council's average cost of borrowing is expected to be about 7%. The amount of the targeted rate will vary each year to reflect changes to Auckland Council's cost of borrowing and a small margin to cover administrative costs. A statement will be provided in January and July of each year that a targeted rate is being levied against the property. This will record the balance of the assistance still to be recovered and the current interest rate (which is applied to the current balance amount).

If the rate is not paid on due date usual rates penalties will accrue.

You acknowledge that the amount paid by Auckland Council will be equivalent to the GST inclusive amount which will be levied.

Auckland Council's policy for rates payments provides that in anticipation of rates for subsequent financial years, a ratepayer may prepay all or part of a rate for any financial year before it becomes due for payment. In the instance where early payment is made it is a requirement to contact the Retrofit Your Home Project administrator to identify the additional amount paid on what date. This is to avoid any overpayment and to ensure that the prepayment is correctly allocated in the council's records.

If the full allowance of \$5,000 is not utilised by an initial retrofit action, you will have the opportunity to approach the council for a further application up to the full amount provided that a satisfactory payment record has been maintained. The amount that can be borrowed in this instance will be the difference between the initial amount borrowed and the maximum allowable amount of \$5,000 per property for the programme. The difference will not take into account any other amounts that may have been settled in the interim.

**All legal owners of the property must sign this application form and any subsequent Ratepayer Agreement.**

## Further information

For further information contact Auckland Council on ph 09 301 0101 or email [retrofit@aucklandcouncil.govt.nz](mailto:retrofit@aucklandcouncil.govt.nz)

## Application

I / we apply for assistance under the Retrofit Your Home Programme. We agree, if the application is approved, to be bound by the attached agreement and for the assistance provided by the Auckland Council to be recovered under a targeted rate levied against the property over a period of 9 years commencing from 1 July 2014

### Signed by applicant(s)

Signature: \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

